

**MEMORANDUM OF UNDERSTANDING
RECEPTIONIST**

Article IV Section 4.03(a)(1) “... *The Election Board may appoint other persons to assist with the election process, but they shall not be members of the Board. (Const Art VIII Sec 10)*”

This Memorandum of Understanding is between the Election Board and the Receptionist:

CORRIANNA ELLIOTT

The Election Board handles very confidential paperwork; that personal paperwork of tribal members. In order to conduct all elections in a fair and impartial manner, we must ensure that this confidential paperwork and all Election Board resources and supplies be kept in safekeeping.

The Election Board is requesting the following:

1. Take messages for the Election Board;
2. Place in Election Board pigeon hole;
3. Handout the Reinstatement of Residency Form B-3;
4. Take any correspondence & forms, and place them in the pigeon hole; and
5. Add other items.

Executive Secretary

Date

Inspector, Election Board

Date